

**REGULAR MEETING
HOUSING AUTHORITY OF THE CITY OF TRENTON
HELD WEDNESDAY, February 10, 2021 12:00 PM
ADMINISTRATION BUILDING, 875 NEW WILLOW STREET**

The meeting was called to order by Chairman, Clifton Anderson, who announced it was to be noted in the Book of Minutes that the required 48 hours notice of this meeting was mailed to the offices of *The Times*, the *Trentonian*, and the Clerk of the City of Trenton, as well as, having been posted in the main entrance of the Housing Authority in accordance with the New Jersey Open Public Meetings Law also known as the Sunshine Law.

ROLL CALL

PRESENT: Clifton Anderson, Chairman, Gary Gentry, John C. Raines, Kim Taylor, Sonya Wilkins, Darlene Weldon-Gordon, Commissioners; and Jelani B. Garrett, Secretary/Executive Director

LATE: Commissioner Weldon-Gordon

ABSENT: Nikesia Dotts, Commissioner

Also Present: David Truelove, Hill Wallack, LLP; Clifford Godfrey, Deputy Executive Director; Latrice Leggett, Finance Director; Ron Glover, Director of Security; Pamela Brooks, Manager of Resident Services; Kenneth Martin, Manager of Procurement & Contracts; Chrysti Huff, Redevelopment Project Manager; Francine Nalbone, Human Resources Specialist, Audrey Walker, Manager of Admissions & Occupancy

Chairman Anderson asked for a motion to adopt the agenda. Commissioner Raines moved the motion to adopt the agenda for February 10, 2021; the motion was seconded by Commissioner Taylor and upon roll call the motion carried as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>
Commissioner Gentry	1		
Commissioner Raines	1		
Commissioner Taylor	1		
Commissioner Wilkins	1		
Commissioner Anderson	1		
Total	5	0	0

Agenda Approved

Chairman Anderson stated next is the approval of the minutes for the Regular Meeting held on December 9, 2020. Commissioner Raines moved the motion for approval of the minutes; Commissioner Taylor seconded the motion. Chairman Anderson asked if there were any questions, seeing there are none he asked for the roll to be called and upon roll call the motion carried as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>
Commissioner Gentry	1		
Commissioner Raines	1		
Commissioner Taylor	1		
Commissioner Wilkins	1		
Commissioner Anderson	1		
Total	5	0	0

Minutes Approved.

Chairman Anderson then asked for the report of the Secretary.

Jelani B. Garrett, Executive Director/Secretary, introduced Resolution 21-01; approval of the disbursements for the month of December and January.

Chairman Anderson asked for a motion for Resolution 21-01. Commissioner Raines moved the motion and Commissioner Taylor seconded the motion. Chairman Anderson asked if there were any questions. Commissioner Wilkins stated that her only concern and I understand that there was no meeting in January but let us say for instance that someone didn't want to vote on the disbursements for January or disagreed with January's disbursements my only suggestion is that moving forward we do not combine the disbursements into one resolution. She also noted that the Resolution itself does not state the dollar amount. Commissioner Taylor commented on Commissioners Wilkins concerns stating that the expenditures are listed on the printout. Director Garrett stated that technically it is as the resolution says attached hereto however, he sees no problem with adding the dollar amount to the resolution. Chairman Anderson asked if there were any other questions. Seeing there were none he then called for the roll to be called and upon roll call the motion carried as follows:

<u>RESOLUTION 21-01</u>			
	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>
Commissioner Gentry	1		
Commissioner Raines	1		
Commissioner Taylor	1		
Commissioner Wilkins	1		
Commissioner Anderson	1		
Total	5	0	0

Resolution Passed.

Jelani B. Garrett, Executive Director/Secretary, introduced Resolution 21-02 authorizing the Executive Director be appointed THAs Fund Commissioner to the New Jersey Joint Insurance Fund (JIF)

Chairman Anderson stated he would take a motion for Resolution 21-02. Commissioner Raines moved the motion authorizing the Executive Director be appointed THAs Fund Commissioner to JIF Commissioner Wilkins seconded the motion. Chairman Anderson asked if there were any questions, seeing there were none he asked for the roll to be called and upon roll call the motion carried as follows:

RESOLUTION 21-02

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>
Commissioner Gentry	1		
Commissioner Raines	1		
Commissioner Taylor	1		
Commissioner Wilkins	1		
Commissioner Anderson	1		
Total	5	0	0

Resolution passed.

Jelani B. Garrett, Executive Director/Secretary called upon Pam Brooks, Resident Services Manager, to provide an update on what her department is currently doing.

Pam Brooks, Resident Services Manager, stated that THA awarded 3 THA Scholarships for the Winter/Spring 2021 semester. In January 2021, THA resident Romona Riley has completed her undergraduate studies at Montclair State University and we plan to highlight her in our next newsletter for her accomplishments.

The Resident Services Department continues to partner with various organizations. Two new partners are the Greater Mt. Zion AME Church and St. Phillips Baptist Church. These new partners along with Arm in Arm are distributing bags of groceries to THA Residents.

My department is currently working with Omni Care and CVS to offer the Pfizer Vaccine to THA staff and residents. The first dose is scheduled for February 23, 2021 in the Donnelly Homes gymnasium. Those residents and staff who receive the first dose will be given the second dose on March 16, 2021.

The Maker's Place, a diaper bank, and the Hope Center sponsored by the United Methodist of Greater New Jersey continue to distribute diapers for both babies and toddlers monthly at our Donnelly Homes location.

Commissioner Anderson asked if other than residents could take the vaccination. Ms. Brooks stated that it is only for the residents and staff of THA. Commissioner Raines asked what Government Agencies will be provided with the information being collected. Ms. Brooks explained that CVS is responsible for all the data Commissioner Raines asked what if the Executive Director wanted to know how many of the residents/staff were vaccinated would CVS provide us with that information. Ms. Brooks stated that she would be able to provide the Executive Director or the Board with the demographics such as the number of residents/staff who have taken the vaccine.

This concluded the Report of the Secretary.

NEW BUSINESS

Commissioner Taylor stated that the National NAHRO Washington Conference is taking place March 2 through March 4, 2021 and that is completely online. She also stated that John Mahon, Chairman of Marc NAHRO is requesting photographs of any vaccination clinics being held as he is trying to show that Housing Authorities are taking a proactive approach.

Commissioner Wilkins had some concerns regarding snow removal as she visited some of the sites and there was an ice and residents had valid concerns. There was some discussion with regards to snow removal.

Commissioner Wilkins also had questions regarding the timing of the information received for the Board Meeting. She says it is not enough time for her to review the materials provided. Explanations were provided about the staff needing enough time to prepare the reports provided. There was some discussion about moving the meeting and it tabled for a later time.

REPORT FROM THE CHAIR

Chairman Anderson thanked everyone for attending the meeting. It has been an interesting week with the snow. He stated that he spoke to the Director regarding the snow and the outstanding job the staff did. He also stated that any of the concerns he had the Executive Director addressed immediately.

PUBLIC COMMENT

No public in session

Chairman Anderson then called for a motion to adjourn the meeting. Commissioner Weldon moved the motion; Commissioner Wilkins seconded the motion and upon roll call the motion carried as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>
Commissioner Gentry	1		
Commissioner Raines	1		
Commissioner Taylor	1		
Commissioner Weldon	1		
Commissioner Wilkins	1		
Commissioner Anderson	1		
Total	6	0	0

Jelani B. Garrett.

Board of Commissioners
Housing Authority
of the
City of Trenton