

**Board of Commissioners
Trenton Housing Authority
875 New Willow Street
Trenton, New Jersey 08638**

AGENDA

**Regular Meeting
March 10, 2021
12:00 Noon**

1. Announcement RE: Compliance with N.J. Open Public Meeting Law
2. Roll Call
3. Adoption of the Agenda
4. Approval of the Regular Meeting Minutes for the meeting held on February 10, 2021
5. Report of the Secretary
 - **Resolution 21-03** Resolution of the Housing Authority of the City of Trenton approving the list of disbursements for February 2021
 - **Resolution 21-04** Resolution of the Housing Authority of the City of Trenton authorizing the Executive Director to enter into an agreement for Integrated Pest Management Services
 - **Resolution 21-05** Resolution of the Housing Authority of the City of Trenton authorizing the Executive Director to enter into an agreement with an Independent Public Accountant for a required Annual Audit
6. New Business
7. Report from the Chair
8. Public Session
9. Adjournment

Regular Meeting Minutes
February 10, 2021

**REGULAR MEETING
HOUSING AUTHORITY OF THE CITY OF TRENTON
HELD WEDNESDAY, February 10, 2021 12:00 PM
ADMINISTRATION BUILDING, 875 NEW WILLOW STREET**

The meeting was called to order by Chairman, Clifton Anderson, who announced it was to be noted in the Book of Minutes that the required 48 hours notice of this meeting was mailed to the offices of *The Times*, the *Trentonian*, and the Clerk of the City of Trenton, as well as, having been posted in the main entrance of the Housing Authority in accordance with the New Jersey Open Public Meetings Law also known as the Sunshine Law.

ROLL CALL

PRESENT: Clifton Anderson, Chairman, Gary Gentry, John C. Raines, Kim Taylor, Sonya Wilkins, Darlene Weldon-Gordon, Commissioners; and Jelani B. Garrett, Secretary/Executive Director

LATE: Commissioner Weldon-Gordon

ABSENT: Nikesia Dotts, Commissioner

Also Present: David Truelove, Hill Wallack, LLP; Clifford Godfrey, Deputy Executive Director; Latrice Leggett, Finance Director; Ron Glover, Director of Security; Pamela Brooks, Manager of Resident Services; Kenneth Martin, Manager of Procurement & Contracts; Chrysti Huff, Redevelopment Project Manager; Francine Nalbome, Human Resources Specialist, Audrey Walker, Manager of Admissions & Occupancy

Chairman Anderson asked for a motion to adopt the agenda. Commissioner Raines moved the motion to adopt the agenda for February 10, 2021; the motion was seconded by Commissioner Taylor and upon roll call the motion carried as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>
Commissioner Gentry	1		
Commissioner Raines	1		
Commissioner Taylor	1		
Commissioner Wilkins	1		
Commissioner Anderson	1		
Total	5	0	0

Agenda Approved

Chairman Anderson stated next is the approval of the minutes for the Regular Meeting held on December 9, 2020. Commissioner Raines moved the motion for approval of the minutes; Commissioner Taylor seconded the motion. Chairman Anderson asked if there were any questions, seeing there are none he asked for the roll to be called and upon roll call the motion carried as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>
Commissioner Gentry	1		
Commissioner Raines	1		
Commissioner Taylor	1		
Commissioner Wilkins	1		
Commissioner Anderson	1		
Total	5	0	0

Minutes Approved.

Chairman Anderson then asked for the report of the Secretary.

Jelani B. Garrett, Executive Director/Secretary, introduced Resolution 21-01; approval of the disbursements for the month of December and January.

Chairman Anderson asked for a motion for Resolution 21-01. Commissioner Raines moved the motion and Commissioner Taylor seconded the motion. Chairman Anderson asked if there were any questions. Commissioner Wilkins stated that her only concern and I understand that there was no meeting in January but let us say for instance that someone didn't want to vote on the disbursements for January or disagreed with January's disbursements my only suggestion is that moving forward we do not combine the disbursements into one resolution. She also noted that the Resolution itself does not state the dollar amount. Commissioner Taylor commented on Commissioners Wilkins concerns stating that the expenditures are listed on the printout. Director Garrett stated that technically it is as the resolution says attached hereto however, he sees no problem with adding the dollar amount to the resolution. Chairman Anderson asked if there were any other questions. Seeing there were none he then called for the roll to be called and upon roll call the motion carried as follows:

RESOLUTION 21-01

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>
Commissioner Gentry	1		
Commissioner Raines	1		
Commissioner Taylor	1		
Commissioner Wilkins	1		
Commissioner Anderson	1		
Total	5	0	0

Resolution Passed.

Jelani B. Garrett, Executive Director/Secretary, introduced Resolution 21-02 authorizing the Executive Director be appointed THAs Fund Commissioner to the New Jersey Joint Insurance Fund (JIF)

Chairman Anderson stated he would take a motion for Resolution 21-02. Commissioner Raines moved the motion authorizing the Executive Director be appointed THAs Fund Commissioner to JIF Commissioner Wilkins seconded the motion. Chairman Anderson asked if there were any questions, seeing there were none he asked for the roll to be called and upon roll call the motion carried as follows:

RESOLUTION 21-02

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>
Commissioner Gentry	1		
Commissioner Raines	1		
Commissioner Taylor	1		
Commissioner Wilkins	1		
Commissioner Anderson	1		
Total	5	0	0

Resolution passed.

Jelani B. Garrett, Executive Director/Secretary called upon Pam Brooks, Resident Services Manager, to provide an update on what her department is currently doing.

Pam Brooks, Resident Services Manager, stated that THA awarded 3 THA Scholarships for the Winter/Spring 2021 semester. In January 2021, THA resident Romona Riley has completed her undergraduate studies at Montclair State University and we plan to highlight her in our next newsletter for her accomplishments.

The Resident Services Department continues to partner with various organizations. Two new partners are the Greater Mt. Zion AME Church and St. Phillips Baptist Church. These new partners along with Arm in Arm are distributing bags of groceries to THA Residents.

My department is currently working with Omni Care and CVS to offer the Pfizer Vaccine to THA staff and residents. The first dose is scheduled for February 23, 2021 in the Donnelly Homes gymnasium. Those residents and staff who receive the first dose will be given the second dose on March 16, 2021.

The Maker’s Place, a diaper bank, and the Hope Center sponsored by the United Methodist of Greater New Jersey continue to distribute diapers for both babies and toddlers monthly at our Donnelly Homes location.

Commissioner Anderson asked if other than residents could take the vaccination. Ms. Brooks stated that it is only for the residents and staff of THA. Commissioner Raines asked what Government Agencies will be provided with the information being collected. Ms. Brooks explained that CVS is responsible for all the data Commissioner Raines asked what if the Executive Director wanted to know how many of the residents/staff were vaccinated would CVS provide us with that information. Ms. Brooks stated that she would be able to provide the Executive Director or the Board with the demographics such as the number of residents/staff who have taken the vaccine.

This concluded the Report of the Secretary.

NEW BUSINESS

Commissioner Taylor stated that the National NAHRO Washington Conference is taking place March 2 through March 4, 2021 and that is completely online. She also stated that John Mahon, Chairman of Marc NAHRO is requesting photographs of any vaccination clinics being held as he is trying to show that Housing Authorities are taking a proactive approach.

Commissioner Wilkins had some concerns regarding snow removal as she visited some of the sites and there was an ice and residents had valid concerns. There was some discussion with regards to snow removal.

Commissioner Wilkins also had questions regarding the timing of the information received for the Board Meeting. She says it is not enough time for her to review the materials provided. Explanations were provided about the staff needing enough time to prepare the reports provided There was some discussion about moving the meeting and it tabled for a later time.

REPORT FROM THE CHAIR

Chairman Anderson thanked everyone for attending the meeting. It has been an interesting week with the snow. He stated that he spoke to the Director regarding the snow and the outstanding job the staff did. He also stated that any of the concerns he had the Executive Director addressed immediately.

PUBLIC COMMENT

No public in session

Chairman Anderson then called for a motion to adjourn the meeting. Commissioner Weldon moved the motion; Commissioner Wilkins seconded the motion and upon roll call the motion carried as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>
Commissioner Gentry	1		
Commissioner Raines	1		
Commissioner Taylor	1		
Commissioner Weldon	1		
Commissioner Wilkins	1		
Commissioner Anderson	1		
Total	6	0	0

Jelani B. Garrett.

Board of Commissioners
Housing Authority
of the
City of Trenton

RESOLUTIONS

RESOLUTION NO. 21-03 BACKGROUND

OVERVIEW:

This resolution authorizes the approval of disbursements for February 2021, in the amount of \$790,635.39

JUSTIFICATION:

In order to qualify for payment discounts, maintain a positive credit rating and positive vendor relationships THA needs to disburse payments prior to Board approval. However, New Jersey State law requires the governing body of the Housing Authority of the City of Trenton to approve disbursements.

FUNDING SOURCE:

General Fund \$649,147.86

Capital Fund \$141,487.53

RECOMMENDATION:

It is recommended that the Board of Commissioners adopt this Resolution approving the disbursements for the month of February 2021.

Attachments: Resolution No. 21-03
Check Register Reports 02/1-02/28/2021

Prepared By: Latrice Leggett

RESOLUTION NO. 21-03

**A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF TRENTON
APPROVING THE LIST OF DISBURSMENTS FOR FEBRUARY 2021**

WHEREAS, New Jersey State law requires the governing body of the Housing Authority of the City of Trenton to approve disbursements; and

WHEREAS, to qualify for prompt payment discounts, to maintain a positive credit rating and positive vendor relationships, disbursements for February 2021 in the amount of \$790,635.39 have been released prior to such approval; and

WHEREAS, the monthly Accounting and Financial Operations Report contains the General Fund, and Capital Fund List of Disbursements.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Trenton does hereby approve the General Fund, Capital Fund, List of Disbursements attached hereto.

Signed: _____
Clifton Anderson
Chairman Board of Commissioners

Date: March 10, 2021

I, Jelani B. Garrett, Secretary to the Board of Commissioners of the Housing Authority of the City of Trenton hereby certify that at a meeting of the Board of Commissioners held on March 10, 2021 the above resolution was duly adopted.

Signed: _____
Jelani B. Garrett
Secretary to the Board of Commissioners

Date: March 10, 2021

Trenton Housing Authority
875 New Willow Street, Trenton, NJ 08638

Check Register
Checks For Date Range 02/01/2021 to 02/28/2021

Bank: TD Bank , Account No: 4308903122 - General Fund

<u>Vendor No.</u>	<u>Vendor Name</u>	<u>Check No.</u>	<u>Check Date</u>	<u>Amount Paid</u>
000200267	Aaron & Company	10093	02/04/2021	\$2,162.87
000200267	Aaron & Company	10136	02/10/2021	\$51.96
000200267	Aaron & Company	10151	02/10/2021	\$943.96
000200267	Aaron & Company	10152	02/11/2021	\$689.83
000200267	Aaron & Company	10175	02/12/2021	\$13,157.13
000200267	Aaron & Company	10180	02/25/2021	\$2,203.50
*****				\$19,209.25
000201388	Ansercomm	10137	02/10/2021	\$542.27
*****				\$542.27
000204392	ASSA Abloy Entrance Systems US Inc.	10181	02/25/2021	\$1,432.08
*****				\$1,432.08
000205311	Blake Artifacts & Glass, LLC.	10094	02/04/2021	\$85.00
000205311	Blake Artifacts & Glass, LLC.	10234	02/26/2021	\$156.00
*****				\$241.00
000201762	Block Line Systems Inc	10153	02/11/2021	\$5,954.33
*****				\$5,954.33
000202439	Boardman Fire Extinguisher Co., Inc.	10095	02/04/2021	\$93.75
*****				\$93.75
000204060	Brittany M Battle	10135	02/05/2021	\$535.00
*****				\$535.00
000219474	Carahsoft Technology Corp.	10154	02/11/2021	\$4,237.30
000219474	Carahsoft Technology Corp.	10235	02/26/2021	\$1,497.08
*****				\$5,734.38
000204962	Carter Wilson Group LLC	10139	02/10/2021	\$13,500.00
000204962	Carter Wilson Group LLC	10155	02/11/2021	\$0.00
000204962	Carter Wilson Group LLC	10177	02/23/2021	\$3,250.00
000204962	Carter Wilson Group LLC	10225	02/25/2021	\$13,000.00
*****				\$29,750.00
000214236	Cartridge Pros	10124	02/04/2021	\$179.90
*****				\$179.90
000219529	Central Tub Refinishing Inc.	10096	02/04/2021	\$2,200.00
000219529	Central Tub Refinishing Inc.	10182	02/25/2021	\$1,650.00
*****				\$3,850.00
000214117	Chet Wooten	10174	02/11/2021	\$469.00
*****				\$469.00
000219519	Chute Master Environmental Inc.	10097	02/04/2021	\$715.00
*****				\$715.00
000202116	Cintas Corporation #061	10098	02/04/2021	\$830.01
000202116	Cintas Corporation #061	10140	02/10/2021	\$830.01
000202116	Cintas Corporation #061	10183	02/25/2021	\$886.01
*****				\$2,546.03
000215106	Clifford Godfrey	10176	02/17/2021	\$426.28
*****				\$426.28

Check Register
Checks For Date Range 02/01/2021 to 02/28/2021

Bank: TD Bank , Account No: 4308903122 - General Fund

Vendor No.	Vendor Name	Check No.	Check Date	Amount Paid
000200506	Comcast	10099	02/04/2021	\$298.87
000200506	Comcast	10100	02/04/2021	\$259.47
000200506	Comcast	10101	02/04/2021	\$265.03
000200506	Comcast	10184	02/25/2021	\$149.62
				\$972.99
000201340	Commercial Cleaning Corp.	10102	02/04/2021	\$18,964.11
000201340	Commercial Cleaning Corp.	10103	02/04/2021	\$1,560.00
000201340	Commercial Cleaning Corp.	10104	02/04/2021	\$6,452.64
000201340	Commercial Cleaning Corp.	10156	02/11/2021	\$495.00
000201340	Commercial Cleaning Corp.	10185	02/25/2021	\$4,416.85
				\$31,888.60
000207331	Commercial Supply, LLC	10157	02/11/2021	\$231.82
000207331	Commercial Supply, LLC	10186	02/25/2021	\$4,076.72
				\$4,308.54
000205384	Corbett Exterminating Corp.	10105	02/04/2021	\$3,640.50
000205384	Corbett Exterminating Corp.	10187	02/25/2021	\$4,943.75
				\$8,584.25
000202086	CoreLogic SafeRent, Inc.	10188	02/25/2021	\$130.53
				\$130.53
000202530	Courier Times, Inc.	10189	02/25/2021	\$572.28
				\$572.28
000202828	Daily Journal	10106	02/04/2021	\$45.18
000202828	Daily Journal	10190	02/25/2021	\$51.42
				\$96.60
000215213	Do It All, LLC	10141	02/10/2021	\$8,000.00
000215213	Do It All, LLC	10191	02/25/2021	\$13,000.00
				\$21,000.00
000216836	EAW Security	3182	02/12/2021	\$99,115.53
				\$99,115.53
000000932	Eddis Pittman	10231	02/26/2021	\$42.01
				\$42.01
000201159	Edward R. Woods & Co	10107	02/04/2021	\$5,491.53
000201159	Edward R. Woods & Co	10142	02/10/2021	\$1,966.42
000201159	Edward R. Woods & Co	10158	02/11/2021	\$4,155.80
000201159	Edward R. Woods & Co	10192	02/25/2021	\$5,890.85
				\$17,504.60
000200770	Edwin Diaz DBA Root-A-Drain	10108	02/04/2021	\$1,770.00
000200770	Edwin Diaz DBA Root-A-Drain	10193	02/25/2021	\$2,495.00
				\$4,265.00
000200308	Electrical Motor Repair Co	10109	02/04/2021	\$993.23
000200308	Electrical Motor Repair Co	10194	02/25/2021	\$685.45
000200308	Electrical Motor Repair Co	10236	02/26/2021	\$201.55
				\$1,880.23
000201400	EMR Power Systems, LLC	10195	02/25/2021	\$980.00
				\$980.00
000212525	F.W. Webb Company	10110	02/04/2021	\$217.57
000212525	F.W. Webb Company	10143	02/10/2021	\$107.93
				\$325.50
000218080	First Light Electric	10196	02/25/2021	\$1,750.00
				\$1,750.00

Check Register
Checks For Date Range 02/01/2021 to 02/28/2021

Bank: TD Bank , Account No: 4308903122 - General Fund

Vendor No.	Vendor Name	Check No.	Check Date	Amount Paid
000211168	Franklin-Griffith, LLC	10111	02/04/2021	\$590.94
000211168	Franklin-Griffith, LLC	10197	02/25/2021	\$2,163.91
				\$2,754.85
000200255	GE Appliances	10198	02/25/2021	\$2,584.40
				\$2,584.40
000200328	General Floor Ind. Inc	10112	02/04/2021	\$270.50
000200328	General Floor Ind. Inc	10199	02/25/2021	\$1,393.00
				\$1,663.50
000200379	Grainger Inc	10200	02/25/2021	\$6,234.16
				\$6,234.16
000204837	Great America Leasing Corp.	10113	02/04/2021	\$308.50
000204837	Great America Leasing Corp.	10201	02/25/2021	\$164.13
				\$472.63
000200528	HD Supply Facilities Maintenance	10114	02/04/2021	\$511.60
000200528	HD Supply Facilities Maintenance	10159	02/11/2021	\$2,225.90
000200528	HD Supply Facilities Maintenance	10202	02/25/2021	\$307.19
				\$3,044.69
000200389	Heath Lumber Company	10115	02/04/2021	\$28.79
000200389	Heath Lumber Company	10144	02/10/2021	\$174.20
000200389	Heath Lumber Company	10160	02/11/2021	\$1,092.54
				\$1,295.53
000202989	Hill Wallack LLP	10116	02/04/2021	\$15,000.00
000202989	Hill Wallack LLP	10203	02/25/2021	\$7,500.00
				\$22,500.00
000201596	Home Depot Credit Services	10204	02/25/2021	\$900.92
				\$900.92
000201041	Housing Authority Risk Retention Group	10117	02/04/2021	\$1,956.55
000201041	Housing Authority Risk Retention Group	10161	02/11/2021	\$766.06
				\$2,722.61
000204699	Isles, Inc.	3183	02/12/2021	\$6,250.00
				\$6,250.00
000201294	James C. Washington	10230	02/26/2021	\$572.33
				\$572.33
000202370	Jerry McClure Electrical Contractors	10118	02/04/2021	\$985.00
000202370	Jerry McClure Electrical Contractors	10134	02/04/2021	\$400.00
000202370	Jerry McClure Electrical Contractors	10162	02/11/2021	\$0.00
000202370	Jerry McClure Electrical Contractors	10205	02/25/2021	\$555.00
000202370	Jerry McClure Electrical Contractors	10227	02/25/2021	\$8,715.00
				\$10,655.00
000200498	Job One Lawn & Landscape, LLC	10232	02/26/2021	\$60,850.00
000200498	Job One Lawn & Landscape, LLC	10233	02/26/2021	\$30,650.00
				\$91,500.00
000221729	JP Monzo Municipal Consulting, LLC	10206	02/25/2021	\$50.00
				\$50.00
000208908	Maintenance Supply Headquarters, LP	10207	02/25/2021	\$3,563.72
				\$3,563.72
000206427	Mama Floras Pizza	10148	02/10/2021	\$205.00
000206427	Mama Floras Pizza	10179	02/23/2021	\$267.00
				\$472.00
000214380	Meineke Car Care	10119	02/04/2021	\$1,404.75
				\$1,404.75

Check Register
Checks For Date Range 02/01/2021 to 02/28/2021

Bank: TD Bank , Account No: 4308903122 - General Fund

Vendor No.	Vendor Name	Check No.	Check Date	Amount Paid
000219518	Mesa Products, Inc. *****	10163	02/11/2021	\$7,835.00
000201077	National Center For Housing Management *****	10208	02/25/2021	\$7,835.00 \$30,000.00
000202583	New Jersey State League of Municipalities *****	10226	02/25/2021	\$190.00 \$30,000.00
000206509	NJ Advance Media, LLC (Times or Star Ledger)	10120	02/04/2021	\$95.47
000206509	NJ Advance Media, LLC (Times or Star Ledger) *****	10209	02/25/2021	\$115.03 \$210.50
000204828	NJAHRA *****	10164	02/11/2021	\$175.00 \$175.00
000221406	Nosweat Valve Wraps, LLC *****	10237	02/26/2021	\$1,376.84 \$1,376.84
000219549	Ocellus Tech, LLC	10121	02/04/2021	\$7,846.40
000219549	Ocellus Tech, LLC	10165	02/11/2021	\$3,050.00
000219549	Ocellus Tech, LLC	10166	02/11/2021	\$875.00
000219549	Ocellus Tech, LLC *****	10167	02/11/2021	\$716.90 \$12,488.30
000218497	Orchard Lock Distributors, LLC	10122	02/04/2021	\$620.00
000218497	Orchard Lock Distributors, LLC	10146	02/10/2021	\$1,112.75
000218497	Orchard Lock Distributors, LLC *****	10210	02/25/2021	\$1,462.00 \$3,194.75
000211311	Pamela Brooks *****	10178	02/23/2021	\$47.10 \$47.10
000200330	Penn Supply Incorporated	10123	02/04/2021	\$40.66
000200330	Penn Supply Incorporated *****	10147	02/10/2021	\$1,269.00 \$1,309.66
000219058	Performance Marketing-NJ, Inc. *****	10211	02/25/2021	\$2,000.00 \$2,000.00
000200788	PSE&G Co	10125	02/04/2021	\$8,991.30
000200788	PSE&G Co *****	10228	02/25/2021	\$163,761.52 \$172,752.82
000200421	R.E. Michel Company Inc	10126	02/04/2021	\$898.42
000200421	R.E. Michel Company Inc *****	10212	02/25/2021	\$778.82 \$1,677.24
000210217	Richard D Thompson *****	10218	02/25/2021	\$160.98 \$160.98
000205251	S&S Industrial Equipment & Supply, Inc. *****	10213	02/25/2021	\$1,103.40 \$1,103.40
000215997	Shelly D Mcknight *****	10145	02/10/2021	\$315.00 \$315.00
000200348	Sherwin Williams Co	10127	02/04/2021	\$130.63
000200348	Sherwin Williams Co	10149	02/10/2021	\$203.62
000200348	Sherwin Williams Co	10168	02/11/2021	\$178.69
000200348	Sherwin Williams Co *****	10214	02/25/2021	\$1,422.34 \$1,935.28
000200314	Sid Harvey Industries Inc	10128	02/04/2021	\$779.35
000200314	Sid Harvey Industries Inc *****	10215	02/25/2021	\$174.00 \$953.35
000203627	SNI Companies *****	10169	02/11/2021	\$7,237.99 \$7,237.99

Check Register
Checks For Date Range 02/01/2021 to 02/28/2021

Bank: TD Bank , Account No: 4308903122 - General Fund

Vendor No.	Vendor Name	Check No.	Check Date	Amount Paid
000200679	Standard Elevator Corporation *****	10170	02/11/2021	\$3,160.42
				\$3,160.42
000201480	Staples Advantage	10150	02/10/2021	\$97.52
000201480	Staples Advantage	10171	02/11/2021	\$860.36
000201480	Staples Advantage	10216	02/25/2021	\$484.48
000201480	Staples Advantage *****	10238	02/26/2021	\$0.00
				\$1,442.36
000217651	Synnex Corp. *****	10129	02/04/2021	\$1,016.05
				\$1,016.05
000201051	Szaferman, Lakind Blumstein, & Blader PC	10130	02/04/2021	\$9,163.63
000201051	Szaferman, Lakind Blumstein, & Blader PC *****	10217	02/25/2021	\$8,162.70
				\$17,326.33
000207129	Tenny Burrell *****	10138	02/10/2021	\$195.00
				\$195.00
000204615	The Brooke Group LLC *****	3184	02/12/2021	\$1,690.00
				\$1,690.00
000217250	T-Mobile *****	10131	02/04/2021	\$1,276.47
				\$1,276.47
000208822	Trenton Housing Authority *****	10239	02/26/2021	\$50.01
				\$50.01
000202624	Trevor Burrell DBA Trevor Carpentry	10172	02/11/2021	\$20,000.00
000202624	Trevor Burrell DBA Trevor Carpentry	10219	02/25/2021	\$3,750.00
000202624	Trevor Burrell DBA Trevor Carpentry *****	10229	02/25/2021	\$4,000.00
				\$27,750.00
000211525	Tri-City Mechanical, LLC	10132	02/04/2021	\$20,700.00
000211525	Tri-City Mechanical, LLC *****	10220	02/25/2021	\$3,400.00
				\$24,100.00
000216185	Urgent Response Restoration LLC	10133	02/04/2021	\$5,975.00
000216185	Urgent Response Restoration LLC *****	10221	02/25/2021	\$2,600.00
				\$8,575.00
000204805	Vance Thompson *****	10222	02/25/2021	\$109.95
				\$109.95
000202404	Verizon *****	10223	02/25/2021	\$163.47
				\$163.47
000200852	Verizon Wireless *****	10224	02/25/2021	\$326.60
				\$326.60
000219457	Wallace Roberts & Todd, LLC *****	3185	02/12/2021	\$34,432.00
				\$34,432.00
000221602	Wex Health, Inc. *****	10173	02/11/2021	\$322.50
				\$322.50
Total for Bank: TD Bank , Account No: 4308903122 - General Fund				\$790,635.39
Grand Total				\$790,635.39

End of Report

Trenton Housing Authority
875 New Willow Street, Trenton, NJ 08638

Check Register Report In Detail
Showing All Items and Hiding Voids
From 02/01/2021 to 02/28/2021

Date	Batch #	Check #	Vendor Name	Description	Payments
02/12/2021	118898	3182	EAW Security	1/3 deposit on Contract- Cameras @Linc, Wilson, PV	-99,115.53
02/12/2021	118898	3183	Isles, Inc.	Dev. People plan of Choice Neigh. grant-Oct--Dec.	-6,250.00
02/12/2021	118898	3184	The Brooke Group LLC	THA RAD consulting fee December 2020	-1,690.00
02/12/2021	118898	3185	Wallace Roberts & Todd, LLC	Trenton Choice Neighborhood Planning Fee Nov-Dec 2020	-34,432.00
Total Accounts Payable					-141,487.53
Total Outstanding					-141,487.53
Grand Total For Capital					-141,487.53

Account # 7869342845

Trenton Housing Authority

875 New Willow Street, Trenton, NJ 08638

Check Register Report In Detail Showing All Items and Hiding Voids From 02/01/2021 to 02/28/2021

General Fund	Date	Batch #	Check #	Vendor Name	Description	Payments
Accounts Payable	02/04/2021	118861	10093	Aaron & Company	(1) water heater element quick change tool *(1) 1" copper tubing cutter kit w/1battery *(10) VIEGA 79160 3/4 propress x fpt di- electric *(2) 1"ci/plastic coupling for condensate lines *(2) teletube flex auger *(8) 3/4" WATER PRESSURE REDUCING VALVE (Donnelly 102-054 3/4" QUARTERMASTER 1/4 TURNBOILER DRAIN a 2364-20 M12 LED FLOOD LIGHT BARE PN:3076360 AP1414 14X14 PLASTIC ACCESS PANEL Pn: 56480 K12522-3 S/S 22X25 KIT SINK 3H Pn: 39276H PH-5 THERMAL 2.1 GAL EXPANSION TANK 8X11.6 1-YEA Pn: 14298 a 261/ B3373-PLN 2" BLACK RISER CLAMP *(1) plexi glass insulated unit repair with (832 * (1) annual fire extinguisher - inspected, ITEM: TUB AND SURROUND REFINISHED, 11 EISENHOW ITEM:TUB AND SURROUND REFINISHED 104 EISENHOW ITEM:TUB AND SURROUND REFINISHED 118 EISENHOW ITEM:TUB AND SURRUOND REFINISHED 105 EISENHOW (1) chute cleaning, compactor washed, enzyme Uniforms w/e 1/29/21 Abbott tv,internet,voice @ res.council French-TV,internet,phone res. council Josp TV,internet,phone Res. Council (1) cleaning (scrub and refinish) gymnasium at (6) 2021 electrostatic disinfecting monthly (6) Abbott (6) Frazier (6) French Towers (6) Josephson (6) Lincoln	-2,162.87
	02/04/2021	118861	10094	Blake Artifacts & Glass, LLC.		-85.00
	02/04/2021	118861	10095	Boardman Fire Extinguisher Co., Inc.		-93.75
	02/04/2021	118861	10096	Central Tub Refinishing Inc.		-2,200.00
	02/04/2021	118861	10097	Chute Master Environmental Inc.		-715.00
	02/04/2021	118861	10098	Cintas Corporation #061		-830.01
	02/04/2021	118861	10099	Comcast		-298.87
	02/04/2021	118861	10100	Comcast		-259.47
	02/04/2021	118861	10101	Comcast		-265.03
	02/04/2021	118861	10102	Commercial Cleaning Corp.		-18,964.11

General Fund
Accounts Payable

Account # 4308903122

Date	Batch #	Check #	Vendor Name	Description	Payments
02/04/2021	118861	10103	Commercial Cleaning Corp.	(6) Wilson Janitorial Serv. @Group 2 Josp/Abbott-January	
02/04/2021	118861	10104	Commercial Cleaning Corp.	Janitorial Serv.-Group 3-January 2021	-1,560.00
02/04/2021	118861	10105	Corbett Exterminating Corp.	Adm. wipe down & electrostatically disinfect Janitorial Serv. Group #1,4,5,6-January BB trmt-Josp #713	-6,452.64
				CEMIT cleanout trmt @Josp. #705	-3,640.50
				CEMIT trmt & visual BB insp. @ French #208	
				CEMIT Trmt @ Frazier	
				CEMIT trmt @875	
				CEMIT trmt @Abbott & BB prep & trmt #303	
				CEMIT trmt @Haverstick	
				CEMIT trmt @lincoln	
				Mice cleanout Abbott #206	
02/04/2021	118861	10106	Daily Journal	(1) Legal Ad - Pest Management (Daily Journal)	-45.18
02/04/2021	118861	10107	Edward R. Woods & Co	Boiler maintenance and repairs - admin building Install new circulator pump - 7 Mellon	-5,491.53
				Repair expansion tank - 85 Prospect repair steam leak 5 Eisenhower	
02/04/2021	118861	10108	Edwin Diaz DBA Root-A-Drain	*(1) hydro clean and cabled sewer line in Cable sanitary kitchen sin lines - 175 nad 173	-1,770.00
02/04/2021	118861	10109	Electrical Motor Repair Co	*(1) rebuild 1.5 hp weinman in-line pump and	-993.23
02/04/2021	118861	10110	F.W. Webb Company	*(1) un 1-1/2" blk mi 150 (Wilson)	-217.57
02/04/2021	118861	10111	Franklin-Griffith, LLC	PN:G/WKRRK RPR KIT PIPE CLNR F/KINETIC WTR RAM	-590.94
02/04/2021	118861	10112	General Floor Ind. Inc	COLU CWP4-4040 36.86W 4 FT LED WRAP	-270.50
02/04/2021	118861	10113	Great America Leasing Corp.	*(5) FUTCH304 hmf flat silver 2" wide	-308.50
02/04/2021	118861	10114	HD Supply Facilities Maintenance	Item FP Fpi 2725 Desktop folder inserter with Hi Igniter	-511.60
02/04/2021	118861	10115	Heath Lumber Company	Niagara Flapperless Fill Valve	
02/04/2021	118861	10116	Hill Wallack LLP	PN:082901702085 GARDEN HOSE HOT WATER 5/8"X25'	-28.79
02/04/2021	118861	10117	Housing Authority Risk Retention Group	December Professional Serv. General Rep.	-15,000.00
02/04/2021	118861	10118	Jerry McClure Electrical Contractors	November Professional General Rep. services Reimbursable deductible-January, Donnelly	-1,956.55
02/04/2021	118861	10119	Meineke Car Care	*(1) hallway light and living room outlets not *(1) no power in two bedrooms repair and restor 1997 Ford E350 van - MG29922 - battery, tire 2010 ford F250 - MG86217 - Check engine and oil 2012 GMC Sierra 2500 Pick up - MG89921 - Check 2013 ford taurus - MG94294 - Oil change	-985.00
					-1,404.75

General Fund
Accounts Payable

Account # 4308903122

Date	Batch #	Check #	Vendor Name	Description	Payments
02/04/2021	118861	10120	NJ Advance Media, LLC (Times or Star Ledger)	2013 Ford Taurus - MG94294 - Right front 2018 ford f250 - 25878MG - oil change	-95.47
02/04/2021	118861	10121	Ocellus Tech, LLC	(1) Legal Ad - Pest Management (Star Ledger) (1) Legal Ad - Pest Management (Times) Agmt MCare BDR/CDDP-January Agmt Ocellus Care Guardian Managed IT-Virus Prot. Agmt OcellusCare Hosted Email-January Agmt Outsourced IT staff augmentation-January	-7,846.40
02/04/2021	118861	10122	Orchard Lock Distributors, LLC	35-131-CE-XQ06-878 SC-6 Pin Original Key DNDCE PN:R2325H-21 1-1/2" CP E/O HIWAY CONT.WASTE	-620.00
02/04/2021	118861	10123	Penn Supply Incorporated		-40.66
02/04/2021	118861	10124	Cartridge Pros	*(2) fp pic40 (ink) high yield for postage machine	-179.90
02/04/2021	118861	10125	PSE&G Co	Elec. all sites except French-December 2020	-8,991.30
02/04/2021	118861	10126	R.E. Michel Company Inc	10W106N RG240S6N 40G SHRT NAT GAS 7K5001A PRESS COUPLING NO/STP 3/4	-898.42
02/04/2021	118861	10127	Sherwin Williams Co	00286-2400 5pk blue tray lnrs	-130.63
02/04/2021	118861	10128	Sid Harvey Industries Inc	10145690 SW 9 X 1/2" SHEEPSKIN	-779.35
02/04/2021	118861	10129	Synnex Corp.	*(2) vr8300c4506 valve, gas, 24v, 3/4, step, open	-1,016.05
02/04/2021	118861	10130	Szaferman, Lakind Blumstein, & Blader PC	Copier/fax mach. maint. contract 1/1/21-1/31/21	-9,163.63
02/04/2021	118861	10131	T-Mobile	Legal tenant serv. -December 2020	-1,276.47
02/04/2021	118861	10132	Tri-City Mechanical, LLC	Tenant I Pad serv. 12/27-1/26/21 * (1) excavate ground at 2 Eisenhower to expose * (1) sewage line is collapse, waste water is * (1) water leaking of floor in apt. and in apt. * (1) water leaking behind kitchen cabinets, * (1) water coming out of ceiling above tub, * (1) ceiling damage from apt 2b, r/t soffit, * (1) repair section of sub floor with 4x4 with * (1) tub wall is warping, r/t with new tub wall * (1) water leaking out of ceiling sign of mold * (1) restore electric to two outlets on counter *(10) 1/2 propress copper coupling w/stop After hours phone serv Eye care-Self 2021	-20,700.00
02/04/2021	118861	10133	Urgent Response Restoration LLC		-5,975.00
02/04/2021	118862	10134	Jerry McClure Electrical Contractors		-400.00
02/10/2021	118886	10136	Aaron & Company		-51.96
02/10/2021	118886	10137	Ansercomm		-542.27
02/10/2021	118886	10138	Tenny Burrell		-195.00
02/10/2021	118886	10139	Carter Wilson Group LLC		-13,500.00
02/10/2021	118886	10140	Cintas Corporation #061	Vacant unit reconditioning-French #1015,1008,712,8 Uniforms w/e 2/5/21	-830.01
02/10/2021	118886	10141	Do It All, LLC		-8,000.00
02/10/2021	118886	10142	Edward R. Woods & Co	Vacant unit reconditioning-IBR #418-Josp.	-1,966.42
02/10/2021	118886	10143	F.W. Webb Company	Vacant unit reconditioning-Josp #205-2BR heating repair - building 814 Donnelly BND qtr shrt swp 3" ci nh-16 N/H3SS14	-107.93

General Fund
Accounts Payable

Account # 4308903122

Date	Batch #	Check #	Vendor Name	Description	Payments
02/10/2021	118886	10144	Heath Lumber Company	*(3) screened door latch p'but vc333bl (Lincoln) pn:038462002140 screen door latch white	-174.20
02/10/2021	118886	10145	Shelly D Mcknight	Eye care-Self 2021	-315.00
02/10/2021	118886	10146	Orchard Lock Distributors, LLC	Donnelly F Keyway 22-644-F-626 SC-Cylinder Only	-1,112.75
02/10/2021	118886	10147	Penn Supply Incorporated	PN:2175.505.002 LAV FAUCET L/DRAIN PN:107062	-1,269.00
02/10/2021	118886	10148	Mama Floras Pizza	Bd. Mfg lunches 2/10/21	-205.00
02/10/2021	118886	10149	Sherwin Williams Co	(12) CAULKING	-203.62
02/10/2021	118886	10150	Staples Advantage	Paint roller frame handle	
				4 Boxes of sectional folders	
				lasko Desktop Air Purifier with 3-stage air	
				Return of 4 boxes of sectional folders	
02/10/2021	118887	10151	Aaron & Company	*(10) 1/2 propress copper coupling w/stop	-943.96
				PN:3092025 3 X 10' NO HUB CI DOMESTIC SOIL PIPE	
				PN:3196980 RUI02SS PRESSURE BALANCE VALVE ROUG	
				PN:42780 3800 CP DIVERTER SPOUT	
02/11/2021	118896	10152	Aaron & Company	*(12) 4175.500.002 chrome colony soft single	-689.83
				Pn: 10782 238PC 1-1/4x12" 20GA EXTENSION TUBE	
				PN:2748163 8116296U 3" X 12" AL294C SS VENT PIPE	
02/11/2021	118896	10153	Block Line Systems Inc	Returned (15) diverter spouts/over ordered	
02/11/2021	118896	10154	Carahsoft Technology Corp.	Monthly phone/fax serv.	-5,954.33
				Income Verification all sites-11/1/20-11/30/20	-4,237.30
				Income Verification all sites-12/1/20-12/31/20	
				Income verifications all sites- 10/1/20-10/31/20	
02/11/2021	118896	10156	Commercial Cleaning Corp.	Turner's Pointe	-495.00
02/11/2021	118896	10157	Commercial Supply, LLC	*(3) c/s 7973 40x47 can liners 100/cs (Admin)	-231.82
02/11/2021	118896	10158	Edward R. Woods & Co	*(1) t/r boiler. re-piped, purge and tested the	-4,155.80
02/11/2021	118896	10159	HD Supply Facilities Maintenance	pn:205808 24 x 80 primed white 6-panel bi-fold	-2,225.90
				PN:404379 19 X 17" SOLID WHITE CULTURED MARBLE	
02/11/2021	118896	10160	Heath Lumber Company	PN:856765 PNEUMATIC HEAVY STORM DOOR CLOSER V	-1,092.54
02/11/2021	118896	10161	Housing Authority Risk Retention Group	PN:DUR3612 DUROCK 3X6-1/2"	-766.06
02/11/2021	118896	10163	Mesa Products, Inc.	Reimbursable deductible 12/1/20-12/31/20	-7,835.00
02/11/2021	118896	10164	NIAHRA	(1) 2020 Master Meter Certification of the	-175.00
02/11/2021	118896	10165	Ocellus Tech, LLC	Annual membership 2021	-3,050.00
02/11/2021	118896	10166	Ocellus Tech, LLC	Agmt OcellusCare Guardian Mgd IT-December	-875.00
02/11/2021	118896	10167	Ocellus Tech, LLC	Agmt Ocelluscare BDR/CDFP-December	-716.90
02/11/2021	118896	10168	Sherwin Williams Co	Agmt Ocelluscare Hosted Email-December	-178.69
				*(1) paint for doors at (Frazier)	
				*(1) trim paint for (Abbott)	
				*(2) 3200-cc handy pro pail (Josephson)	

General Fund
Accounts Payable

Account # 4308903122

Date	Batch #	Check #	Vendor Name	Description	Payments
02/11/2021	118896	10169	SNI Companies	Temp office help @ Wilson & Donnelly w/e 12/13/20 Temp office help @Donn w/e 1/24/21 Temp office help @Donn w/e 1/31/21 Temp office help @Wilson & Donn w/e/12/20/20 Temp office help @Wilson & Donn. w/e 1/17/21 Temp office help @Wilson & Donnelly w/e 1/10/21 Elevator monthly maintenance contract (1) 1973990 FELLOWES AUTOMAX 150C CROSS CUT (1) 506139 cosco small finger pads 12/box (Admin) (1) 507838 2000 plus dater received (1) kyocera tk-6307 black toner cartridge for (3) 418335 tru red file pocket expansion letter Vacant Unit Reconditioning-Abbott 501,401,706,805 Flexible spending benefit-January 2020 Eye care-self PN:107.505.002 LAV FAUCET L/DRAIN PN:107062.2175.505 002 LAV FAUCET L/DRAIN PN:27707 519RB 11-1/2" 20GA WASTE ARM SLIP JOINT PN:3197110 TU075.508.002 COLONY PRO WATER SAVING PN:93691 4175.500.002 CHROME COLONY SOFT SINGLE Reimburse Zoom Mtg. charges for Jan & Feb 2021 Vacant Unit Reconditioning-French-#908 Reimb. for PV Tenant Assoc. formation refreshments Vaccination event volunteer lunches (1) milwaukee infrared temp gun Pn: 3067355 0386473 B911T-M3 1/2" COMBO BRONZE W/ Pn: 64399 B-0665-BSTR SERVICE SINK FCT PN:30199 540EC-000/540TL-000 ROUND CLOSED FRONT PN:3196980 RU102SS PRESSURE BALANCE VALVE ROUG PN:3197110 TU075.508.002 COLONY PRO WATER SAVING (1) rear exterior door , electric lock, unislide, 107 COOLIDGE 3A TUB AND SURROUND SPRAY 5 OLIVER 1A TUB AND SURROUND SPRAY 9 MELLON 2B TUB AND SURROUND SPRAY Uniforms w/e 2/12/21 Internet serv. @PV Comm Rm 2/4-3/3/21 (6) 2021 electrostatic disinfecting monthly (6) Prospect Village Turner Pt. Janitorial Serv-February	-7,237.99
02/11/2021	118896	10170	Standard Elevator Corporation		-3,160.42
02/11/2021	118896	10171	Staples Advantage		-860.36
02/11/2021	118896	10172	Trevor Burrell DBA Trevor Carpentry		-20,000.00
02/11/2021	118896	10173	Wex Health, Inc.		-322.50
02/11/2021	118896	10174	Chet Wooten		-469.00
02/12/2021	118902	10175	Aaron & Company		-13,157.13
02/17/2021	118916	10176	Clifford Godfrey		-426.28
02/23/2021	118938	10177	Carter Wilson Group LLC		-3,250.00
02/23/2021	118939	10178	Pamela Brooks		-47.10
02/23/2021	118939	10179	Mama Floras Pizza		-267.00
02/25/2021	118955	10180	Aaron & Company		-2,203.50
02/25/2021	118955	10181	ASSA Abloy Entrance Systems US Inc.		-1,432.08
02/25/2021	118955	10182	Central Tub Refinishing Inc.		-1,650.00
02/25/2021	118955	10183	Cintas Corporation #061		-886.01
02/25/2021	118955	10184	Comcast		-149.62
02/25/2021	118955	10185	Commercial Cleaning Corp.		-4,416.85

**General Fund
Accounts Payable**

Account # 4308903122

Date	Batch #	Check #	Vendor Name	Description	Payments
02/25/2021	118955	10186	Commercial Supply, LLC	Turner's Pointej Electrostatically disinfection-Fe Turners Pt. Cleaning pro-rated-January 13th *(294) #4832 Nor'easter ice melt 50# bg (All CLEANER GRILL/OVEN HIVIS-20	-4,076.72
02/25/2021	118955	10187	Corbett Exterminating Corp.	BB trmt @ Abbott #707 CEMIT Trmt @Abbott office CEMIT trmt @Hav. CEMIT trmt @PV CEMIT trmt @Wilson CEMIT trmt, visual BB insp 23 Beakes IB CEMIT trmt, visual BB insp. #602-gnats Fly trmt @ French #310	-4,943.75
02/25/2021	118955	10188	CoreLogic SafeRent, Inc.	Tenant background checks-January	-130.53
02/25/2021	118955	10189	Courier Times, Inc.	(1) Legal Ad - Annual Audit (Courier Times)	-572.28
02/25/2021	118955	10190	Daily Journal	(1) Legal Ad - Pest Management (Courier Times)	-51.42
02/25/2021	118955	10191	Do It All, LLC	(1) Legal Ad - Annual Audit (Daily Journal)	-13,000.00
02/25/2021	118955	10192	Edward R. Woods & Co	(1) Josp-Vacant Unit Reconditioning #819 (1) Josp. Vacant Unit Reconditioning #204 (1) no heat - found a/c running with hot water (1) r/r boiler assembly, re-piped, purge and test *(1) no heat - found switch turned off for unit, (1) e/r est. remove and vacuum sewage from *(1) repairs made to thrush in-line pump and Major Serv. @Abbott Major service @French Major service @Josephson (10) est. replace and repair electrical panel *(100) phi 149039 pl-t 42w/841/a/4p/alto (Lincoln) LEV PJI-W MID NYL 1G TOGGLE WHITE PHI 146852 PL-S 13W/841/2P/ALTO PN:410492 LOC: 029-03-3 PHI 458265 PL-T PN:WB13X30972 OVEN IGNITER (6) Range 20"	-5,890.85
02/25/2021	118955	10193	Edwin Diaz DBA Root-A-Drain		-2,495.00
02/25/2021	118955	10194	Electrical Motor Repair Co		-685.45
02/25/2021	118955	10195	EMR Power Systems, LLC		-980.00
02/25/2021	118955	10196	First Light Electric		-1,750.00
02/25/2021	118955	10197	Franklin-Griffith, LLC		-2,163.91
02/25/2021	118955	10198	GE Appliances		-2,584.40
02/25/2021	118955	10199	General Floor Ind. Inc	ITEM:FLEA W5104 ADHEASIVE RUBBER TREAD & TILE ITEM:ROB720030 ADHEASIVE COVE BASE 30 OZ CART PN:BRK05024 COVE BASE BROWN 4"X 4' PN:BRK07014 COVE BASE BLACK 4"X 4' 437R85 Spreader AGRI-FAB 55MJ77 SNOW BLOWER, GAS FUEL, 32" CLEANING PATH	-1,393.00
02/25/2021	118955	10200	Grainger Inc		-6,234.16

General Fund
Accounts Payable

Account # 4308903122

Date	Batch #	Check #	Vendor Name	Description	Payments
02/25/2021	118955	10201	Great America Leasing Corp.	Postage meter machine - 60 month lease	-164.13
02/25/2021	118955	10202	HD Supply Facilities Maintenance	(4) 759558 coffee-mate liquid coffee creamer, Bulb 26W Triple 4P Base 5" length	-307.19
				Credit (12) Daplex foam sealant returned	
				Credit discount #9188469537	
				Credit discount #9188569587	
				Credit return (12) twl bar	
				Credit return on 9188403730	
				Handle- storm door black	
02/25/2021	118955	10203	Hill Wallack LLP	Legal fee-General Council-January	-7,500.00
02/25/2021	118955	10204	Home Depot Credit Services	Credit Card Var supplies for Linc./Pv, Wilson & Sr.	-900.92
02/25/2021	118955	10205	Jerry McClure Electrical Contractors	*(1) e/r call outlets not working, replaced four	-555.00
02/25/2021	118955	10206	JP Monzo Municipal Consulting, LLC	QPA credit webinar	-50.00
02/25/2021	118955	10207	Maintenance Supply Headquarters, LP	237 OAKLAND ST APT-703 PN:647910 COUNTER TOP	-3,563.72
				630 WEST STATE ST APT-301 PN:646098 UNIVERSAL	
				PN:665603 VANITY TOP 19X17 WHITE ON WHITE	
				Sgl sink,counter top and connections	
				vanity top 19x17 white/white 30566	
02/25/2021	118955	10208	National Center For Housing Management	Emp. training TCSS 1/19-1/22/21 (20)	-30,000.00
02/25/2021	118955	10209	NJ Advance Media, LLC (Times or Star Ledger)	Employee training COSS 1/25-1/28/21	
				(1) Legal Ad - Annual Audit (Times)	
				(1) Legal Ad- Annual Audit (Star Ledger)	-115.03
02/25/2021	118955	10210	Orchard Lock Distributors, LLC	Prospect Village Frazier ABOVE ARE CE Keyway	-1,462.00
02/25/2021	118955	10211	Performance Marketing-NJ, Inc.	Monthly consulting on Web/Media-February	-2,000.00
02/25/2021	118955	10212	R.E. Michel Company Inc	PN: 2K705HT PV075 3/4"IPS SUPERVENT	-778.82
02/25/2021	118955	10213	S&S Industrial Equipment & Supply, Inc.	PN:9C705 30-3232-48 CONNECTOR FLEX SS 1/2FPPX4'	
				(20) 044182 gas connectors s.s. 48"	-1,103.40
02/25/2021	118955	10214	Sherwin Williams Co	*(6) 057195 range hood white 20"x5"x18"	
				ITEM:101443300 CS N/P 3" ANGLE SASH	-1,422.34
02/25/2021	118955	10215	Sid Harvey Industries Inc	PN:w1001114a powerhouse lt gray 10.oz	
02/25/2021	118955	10216	Staples Advantage	(3) Universal Pilot Kit	-174.00
				(1) 24310619 mind reader letter tray wire mesh	-484.48
				(1) 2443252 2021 11x17 desk pad calendar 11x17	
				(1) 733093 multipurpose paper lime	
				(1) tru red copy paper letter size (Wilson)	
				(3) 2020-2021 17x22 desk calendar	
				(4) 811221 classification folders legal size 1	
02/25/2021	118955	10217	Szaferman, Lakind Blumstein, & Blader PC	Prof Serv.Tenancy collections-January	-8,162.70
02/25/2021	118955	10218	Richard D Thompson	Eye care-Self 2021	-160.98

General Fund

Accounts Payable

Account # 4308903122

Date	Batch #	Check #	Vendor Name	Description	Payments
02/25/2021	118955	10219	Trevor Burrell DBA Trevor Carpentry	(1) Abbott Vacant Unit Reconditioning #208	-3,750.00
02/25/2021	118955	10220	Tri-City Mechanical, LLC	*(1) heating pipe busted in apt. (13 Beakes 2c)	-3,400.00
02/25/2021	118955	10221	Urgent Response Restoration LLC	*(1) water leaking behind kitchen cabinets,	-2,600.00
02/25/2021	118955	10222	Vance Thompson	*(1) r/r kitchen cabinet top and bottom,	-109.95
02/25/2021	118955	10223	Verizon	*(1) r/r kitchen cabinets top and bottom,	-163.47
02/25/2021	118955	10224	Verizon Wireless	Shoe allowance 2021	-326.60
02/25/2021	118956	10225	Carter Wilson Group LLC	Fios Internet & TV serv. @Cafe 875 2/6-3/5/21	-13,000.00
02/25/2021	118956	10226	New Jersey State League of Municipalities	(3) Cell phone serv.2/2-3/1/21	-190.00
02/25/2021	118961	10227	Jerry McClure Electrical Contractors	(4) Vacant Unit Recond. @ French #907,411,307,403	-8,715.00
02/25/2021	118961	10228	PSE&G Co	QPA Credits-Webinar 2/26, 3/12/21	-163,761.52
02/25/2021	118961	10229	Trevor Burrell DBA Trevor Carpentry	(1) repair of three short poles, 34 tall poles,	-4,000.00
02/26/2021	118971	10230	James C. Washington	(4) Service fees associated w/TD Bk	-572.33
02/26/2021	118973	10232	Job One Lawn & Landscape, LLC	Gas & Electric - All Sites	-60,850.00
02/26/2021	118973	10233	Job One Lawn & Landscape, LLC	Vacant Unit Reconditioning @ 824-3A Southard	-30,650.00
02/26/2021	118974	10234	Blake Artifacts & Glass, LLC.	Eye Care Self - 2021	-156.00
02/26/2021	118974	10235	Carahsoft Technology Corp.	THA All Sites Pre-salting Svc 2/15 - 2/16	-1,497.08
02/26/2021	118974	10236	Electrical Motor Repair Co	THA All Sites Salting Svc Ice Storm 2/13 -2/14-21	-201.55
02/26/2021	118974	10237	Nosweat Valve Wraps, LLC	THA All Sites Snow Removal Snowstorm 2/11/21	-1,376.84
Total Accounts Payable					-648,520.84

Low Income Public Housing

Date	Batch #	Check #	Vendor Name	Description	Payments
02/05/2021	118864	10135	Brittiany M Battle	Security Deposit Refund	-535.00
02/26/2021	118972	10231	Eddis Pittman	Security Deposit Refund	-42.01
02/26/2021	118975	10239	Trenton Housing Authority	Security Deposit Forfeit	-50.01
Total Low Income Public Housing					-627.02
Total Outstanding					-649,147.86

Grand Total For General Fund

-649,147.86

RESOLUTION NO. 21-04 BACKGROUND

OVERVIEW:

THA has a continuing need for extermination services in residential units for general services as well as preventative maintenance and emergency services for bedbugs. A Request for Proposal (RFP) for integrated pest management services was prepared requesting that routine services would be conducted on a monthly basis. Additionally, emergency services would be performed on an as needed basis. The RFP was issued on January 18, 2021. Seven (7) firms obtained RFP packages. Four (4) firms submitted a proposal by the due date of February 17, 2021. Corbett Exterminating, Inc., submitted a proposal that was both responsive and responsible.

Fees for yearly treatments are specified in the attached evaluation form. Pricing for services to eliminate bedbugs is as follows:

Studio Apartment	\$350
One (1) Bedroom	\$350
Two (2) Bedroom	\$400
Three (3) Bedroom	\$450
Four (4) Bedroom	\$500

JUSTIFICATION:

Integrated pest management services are required throughout THA units and facilities in order to promote a safe and sanitary environment for residents, staff and the general public.

FUNDING SOURCE:

Funding is available from the Operating Budget.

RECOMMENDATION:

It is recommended that Board of Commissioners adopt a resolution authorizing the Executive Director to execute a Contract with Corbett Exterminating, Inc., for the provision of pest control services for general services and services for bedbugs in an amount not to exceed:

	<u>General Services</u>	<u>Bedbug Sweep</u>	<u>Bedbug Treatment</u>	<u>Total</u>
Year 1	\$76,362.00	\$27,840.00	\$88,825.00	\$193,027.00
Optional				
Year 2	\$78,652.86	\$27,840.00	\$88,825.00	\$195,317.86
Optional				
Year 3	\$81,012.44	\$27,840.00	\$88,825.00	\$197,677.44

Total contract award not to exceed \$586,022.30.

Attachments: Resolution No. 21-04
Evaluation Sheet
Bid Tab Sheet

Prepared By: Kenneth Martin

RESOLUTION NO. 21-04

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF TRENTON (THA) AUTHORIZING ITS THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT FOR INTEGRATED PEST MANAGEMENT SERVICES, ON A MONTHLY BASIS.

WHEREAS, the Housing Authority of the City of Trenton requires the services of a professional exterminator to provide general services and services for bedbugs in all residential units; and

WHEREAS, the Housing Authority of the City of Trenton advertised for proposals for professional services on January 17, 2021 for integrated pest management with proposals due on February 17, 2021; and

WHEREAS, four (4) sealed proposals were received by the closing date of February 17, 2021 was thoroughly evaluated; and

WHEREAS, Corbett Exterminating, Inc. submitted a proposal that was both responsive and responsible; and

WHEREAS, funds are available in the Operating Fund

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Trenton authorizes the Executive Director to execute a contract with Corbett Exterminating, Inc., 70 Jackson Drive, Suite J-2, Cranford, New Jersey 07016 for integrated pest management services for a term of one (1) year in an amount not to exceed One Hundred Ninety-Three Thousand Twenty-Seven Dollars (\$193,027.00) with the options for two (2) additional one (1) year terms in an amount not to exceed One Hundred Ninety-Five Thousand Three Hundred Seventeen Dollars and Eighty-Six Cents (\$195,317.86) for year two, and One Hundred Ninety-Seven Thousand Six Hundred Seventy-Seven Dollars and Forty-Four Cents (\$197,677.44) for year three. Totalling Five-Hundred Eighty-Six Thousand Twenty-Two Dollars and Thirty Cents (\$586,022.30) for three years for services provided under the scope of work as outlined in the RFP.

Signed: _____
Clifton Anderson
Chairman, Board of Commissioners

Date: March 10, 2021

I, Jelani B. Garrett, Secretary to the Board of Commissioners of the Housing Authority of the City of Trenton hereby certify that at a meeting of the Board of Commissioners held on March 10, 2021 the above resolution was duly adopted.

Signed: _____
Jelani B. Garrett
Secretary to the Board of Commissioners

Date: March 10, 2021

**EVALUATION FOR EXTERMINATING
BEDBUG TREATMENT**

	Corbett Exterminating Cranford, NJ	Viking Pest Control Freehold, NJ	Terminix International North Brunswick, NJ	E & G Exterminators South Amboy, NJ
				2/17/2021
Studio apartment, yr 1	\$350.00	\$425.00	\$950.00	\$300.00
Studio apartment, yr 2	\$350.00	\$425.00	\$997.00	\$325.00
Studio apartment, yr 3	\$350.00	\$425.00	\$1,046.00	\$340.00
One (1) Bedroom, yr 1	\$350.00	\$425.00	\$1,075.00	\$325.00
One (1) Bedroom, yr 2	\$350.00	\$425.00	\$1,300.00	\$350.00
One (1) Bedroom, yr 3	\$350.00	\$425.00	\$1,365.00	\$375.00
Two (2) Bedroom, yr 1	\$400.00	\$495.00	\$1,300.00	\$350.00
Two (2) Bedroom, yr 2	\$400.00	\$495.00	\$1,365.00	\$375.00
Two (2) Bedroom, yr 3	\$400.00	\$495.00	\$1,440.00	\$400.00
Three (3) Bedroom, yr 1	\$450.00	\$495.00	\$1,500.00	\$375.00
Three (3) Bedroom, yr 2	\$450.00	\$495.00	\$1,575.00	\$400.00
Three (3) Bedroom, yr 3	\$450.00	\$495.00	\$1,660.00	\$425.00
Four (4) Bedroom, yr 1	\$500.00	\$575.00	\$1,700.00	\$400.00
Four (4) Bedroom, yr 2	\$500.00	\$575.00	\$1,785.00	\$425.00
Four (4) Bedroom, yr 3	\$500.00	\$575.00	\$1,890.00	\$450.00

RESOLUTION NO. 21-05 BACKGROUND

OVERVIEW:

The United States Department of Housing and Urban Development requires Public Housing Authorities to be audited annually by an Independent Public Accountant (IPA). The THA advertised a Request for Proposal on January 31, 2021 for auditing services for fiscal year ending December 31, 2020. Four (4) firms requested packages and two (2) firm submitted a proposal by the Closing Date of February 23, 2021. Aprio LLP was the highest rated respondent whose proposal was both responsive and responsible.

JUSTIFICATION:

An independent accountant is required to audit the accounts and records of the Housing Authority of the City of Trenton for the twelve month period ending December 31, 2018 in order to verify that the accounts and records are maintained in accordance with generally accepted accounting principles and the auditing report provisions of the applicable HUD Audit Guide for the Low-Income Housing Program for use by the Independent Public Accountants referenced in the Audit Guide and OMB Circular A-128.

FUNDING SOURCE:

Funding is available from the Operating Fund and Capital Fund Program.

RECOMMENDATION:

It is recommended that the Board of Commissioners authorize the Executive Director to execute an agreement with Aprio LLP, 5501 Highway 280, Suite 200, Birmingham, Alabama 35242 to provide auditing services in an amount not to exceed \$39,222.

Attachments: Resolution No. 21-05
Evaluation Sheet

Prepared By: Kenneth Martin

RESOLUTION NO. 21-05

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF TRENTON (THA) AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH AN INDEPENDENT PUBLIC ACCOUNTANT FOR A REQUIRED ANNUAL AUDIT.

WHEREAS, the Housing Authority of the City of Trenton is required to contract with an independent public accountant for the purpose of performing an audit of accounts and records for year ending December 31, 2020; and

WHEREAS, the Housing Authority of the City of Trenton advertised and solicited proposals for said services on January 31, 2021; and

WHEREAS, the proposals that were submitted as of the Closing Date of February 23, 2021 were determined to be both responsive and responsible, and approved by the Contracting Officer; and

WHEREAS, the firm of Aprio LLP was the highest rated respondent who's cost proposal is within the competitive range; and

WHEREAS, funds are currently available in the Operating and Capital Fund,

NOW THEREFORE BE IT RESOLVED, that the Housing Authority of the City of Trenton authorizes the Executive Director to execute an Agreement for professional auditing services in an amount not to exceed Thirty-Nine Thousand Two Hundred Twenty-Two Dollars (\$39,222), with the firm of Aprio LLP, 5501 Highway 280, Suite 200, Birmingham, Alabama 35242.

Signed: _____
Clifton Anderson
Chairman, Board of Commissioners

Date: March 10, 2021

I, Jelani B. Garrett, Secretary to the Board of Commissioners of the Housing Authority of the City of Trenton hereby certify that at a meeting of the Board of Commissioners held on March 10, 2021 the above resolution was duly adopted.

Signed: _____
Jelani B. Garrett
Secretary to the Board of Commissioners

Date: March 10, 2021

