

**Business Name** \_\_\_\_\_

Address: \_\_\_\_\_

Phone Numbers: \_\_\_\_\_ and \_\_\_\_\_  
Area code Number Area code Number

Email \_\_\_\_\_

**SECTION 3 BUSINESS CERTIFICATION FORM**

Trenton Housing Authority (THA)

**(Recipient)**

Section 3 Covered Contracts

**(Program)**

**I. Intent and Identification of Section 3 Business Concerns**

*The THA, its contractors and subcontractors shall direct their efforts to award contracts resulting from the above program, to Section 3 Business Concerns in the following order of priority: **Please indicate what Category your business qualifies for under Section 3 by initialing the appropriate category.***

**Category 1 Section 3 Business Concerns** - Business concern that is 51 percent or more owned by residents **living in properties owned by the THA including Donnelly Homes, Page Homes, Wilson Homes, Haverstick Homes, Frazier Court, Prospect Village, Lincoln Homes, Abbott Apartments, Josephson Apartments, French Tower** or whose full-time permanent workforce includes 30 percent of these persons as employees. **Initial Here**

**Category 2 Section 3 Business Concerns** - HUD Youth Build programs being carried out in Trenton-Ewing. **Initial Here**

**Category 3 Section 3 Business Concerns** - Business concern that is 51 percent or more owned by low income residents Trenton-Ewing and Mercer County, or whose permanent, full-time workforce includes no less than 30 percent low income residents of Trenton-Ewing and Mercer County, or that subcontract in excess of 25 percent of the total amount of subcontracts to business concerns identified in Category 1 and 2 businesses above. **Initial Here** (Please either complete the employee matrix on page 3 listing permanent employees identifying those that are claiming Section 3 Status or list of sub-contracted Section 3 Business (es) and subcontract amount)

**(Next Page)**

## II. Business Information

Business

Form: ☐ Corporation ☐ Partnership ☐ Limited Liability Company  
☐ Sole Proprietorship ☐ Joint Venture

Year Business Opened: \_\_\_\_\_

### Brief Description of Product or Services:

---

---

---

Currently Insured: \_\_\_\_\_ Yes \_\_\_\_\_ No

## III. MBE/WBE/SBE CERTIFICATION(S)

☐ MBE ☐ WBE ☐ SBE

Can you provide supporting documentation for these certification(s)  
\_\_\_\_\_ Yes \_\_\_\_\_ No

## IV. Certification

I hereby certify that the information provided above is accurate. I acknowledge that any false statements made knowingly and willfully may subject me to penalties under Section 1001 and 1010 of Title 18 of the United States Code. (Criminal Code and Criminal Procedure, 72 Stat. 967)

**Note: to be certified you must indicate your category of eligibility in the space provided)**

---

Name and Title (Print)

---

(Signature)

### Section 3 Eligibility Matrix

All residents of public housing developments of the Housing Authority of the City of Trenton and all section 8 program participants qualify as Section 3 residents. Additionally, individuals residing in Trenton-Ewing and Mercer County who meet the income limits set forth below can also qualify for Section 3 status.

Income Eligibility Guideline (4/24/19) Income does not exceed for household

Number in Household	Low Income
1 individual	\$52,850
2 individuals	\$60,400
3 individuals	\$67,950
4 individuals	\$75,500
5 individuals	\$81,550
6 individuals	\$87,600
7 individuals	\$93,650
8 individuals	\$99,700

List Name of Permanent Employee/City

Section 3 Eligible (Y/N)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Use Additional pages if necessary.