TO: The Trenton Housing Authority Residential Community  

RE: Natural Gas Public Awareness Plan  

The Trenton Housing Authority has developed and implemented a “Program” to educate and inform all residents, public officials, emergency management officials, and affected contractors along its natural gas distribution line on the operation and management of this system. 

NOTICE FOR TRENTON HOUSING AUTHORITY RESIDENTS:  

This is to inform you, as a Resident of the Trenton Housing Authority, that any excavating/digging is prohibited at the properties owned by the Trenton Housing Authority with the exception of any minor digging. Any digging should be reported to the Office of the Site Manager so that the area can be appropriately assessed for safety, and the proper markers can be made by a representative of the Public Utilities Office to prevent damage to any underground natural gas pipelines. Those markers will be identifiable by their yellow colored lines. As a resident and lesseeholder at the Trenton Housing Authority, you are at this time being given this copy of our Natural Gas Public Awareness Program (referred to as “Program”) that describes our natural gas distribution system, which includes an annual inspection to detect leaks, leak survey, distribution of this Public Awareness Plan to residents, employees, and Public Officials. 

This documented Program includes the Trenton Housing Authority’s maintenance procedures, operational responsibilities and the effect on the system. Additionally, the Program addresses leak detection, reporting of unintended release of natural gas from this system, and damage control. 

The Trenton Housing Authority has prepared the following educational information for your convenience:  

1) In the event that you detect a release of gas, contact 911 immediately.  

2) Pipeline Damage can be detected by: 

   • SMELL: Natural gas is colorless and odorless, however, a distinct and recognizable odorant is added to natural gas so that people can detect and recognize it quickly;  
   • SIGHT: A dust cloud, mist, fog, bubbles in standing water, or vegetation that appears to be dead or dying for no apparent reason;  
   • SOUND: An unusual noise like hissing or whistling.  

3) Additional Information you Should Know: 

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<th>WHAT NOT TO DO:</th>
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<td>1. Do Not Use phones, computers, appliances, elevators or garage door openers in the detected area</td>
<td>1. DO Contact 911 from outside the home</td>
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<td>2. Do Not Touch electrical outlets, switches or doorbells.</td>
<td>2. DO Contact the gas company, PS&amp;G, from an outside location. Hearing impaired can dial 711</td>
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<td>3. Do Not strike a match, operate engines or equipment or appliances, or attempt to switch on/off any electrical items or even battery operated items such as a flashlight in your home if you suspect or detect a gas leak. These items can produce sparks that might ignite the gas and cause an explosion.</td>
<td>3. DO Contact Other Emergency Responders if required</td>
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<td>4. Do Not Position or operate a vehicle or other powered equipment in the area where you suspect or have detected that there is a leak in a natural gas line</td>
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Your cooperation as a resident of the Trenton Housing Authority in this effort will assure the integrity and dependability of this system. The Trenton Housing Authority will deliver to your residence, annual updates regarding the Program, and you will be notified of any changes to the Program.

NOTICE TO PUBLIC and EMERGENCY OFFICIALS:

To Public Officials, this is to inform you that our gas distribution system is solely owned by the Trenton Housing Authority, and as the owner, the Trenton Housing Authority has the responsibility for its operation and maintenance. This Notice is part of our Notification and Educational Program on the operation and emergency procedures for this system and is deemed important to the safety of our residents and the community. Emergency notification phone numbers are given as an attachment to the annual Gas Master Meter Certification forms. Our Program has been designed to include those who will be contacted regarding our system, and it includes the following individuals, but is not limited to: The Trenton Fire Chief, Emergency Management Official, and the Trenton Police Department. Maps, Certifications and the Emergency Plan of our systems are made available annually to the above referenced individuals, and their input is encouraged. The Trenton Housing Authority will via regular mail, provide to the appropriate Public Officials, and Emergency Management Officials, annual updates regarding the Program, and they will be notified of any changes to the Program.

NOTICE TO THE NEW JERSEY ONE CALL CENTER:

To The New Jersey One Call Center, this will serve as notice that the Trenton Housing Authority is a member of, and is registered with the New Jersey One Call Center. The Trenton Housing Authority is taking this opportunity to advise you that The Trenton Housing Authority is in compliance with the requirements that have been brought to our attention, and are currently monitoring this activity, and we invite you to contact us with any new requirements immediately so that we can take steps to continue to be in compliance and so that any new requirements can be included and implemented into our Natural Gas Public Awareness Program.

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